**Abstract guidelines**

* *Title*: The abstract title should be concise
* *Author names*: For each author give the forename followed by the surname.
* *Abstract length*: should not exceed 1 page (400 words).
* *Abstract narrative:* must be clear and concise.   
  + Clearly describe the problem you are addressing, the experiments/analysis you have done, the results to date and any conclusions you can draw from them.
  + Avoid saying in effect ‘a solution to XYZ problem will be presented/discussed’.
  + Committees choose short talks on the basis of the abstract – a poorly written or badly described research finding is unlikely to be chosen for an oral presentation.   
    We recommend you have a colleague read over your abstract and check it for ‘sense’, spelling and grammar in advance of submission, as abstracts will not be edited.
* *References*: A separate list of references at the end of the abstract is **not** necessary

Updated: 2019